Custom export to payroll

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Note: Before exporting to payroll first make sure that all your employee unique ID's are aligned with the employee reference code within your payroll software. We also recommend that you have an IT person or a support person from your payroll available for assistance upon your first export to payroll.

To export your hours from *TIMEDOCK* first log in to the web portal and then navigate to *EXPORT*, from the top menu. From here you can elect to customise your own CSV export (*Custom CSV*) for use with Excel or other CSV-compatible software.

For more information on customising your own CSV export, please see the advanced topic Creating a custom CSV export.