

Accounts and payments

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Downloading a TimeDock invoice to PDF

- 1. Log in to your TimeDock web dashboard.
- 2. Navigate to **Account > Billing** via the top navigational menu.
- 3. Click anywhere on the invoice line item to initiate the PDF download.

Billing history				
16/04/2016	N	\$17.50 +gst	Fully Paid	
16/04/2016	2	\$17.50 +gst	Fully Paid	
	5			1

Note: All invoicing is available from the web dashboard. For security reasons we do not email the actual invoice, nor link to payment from anywhere other than your web dashboard.