



Removing projects from devices

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When a project is created, there are two associated records that are created for it. One record is displayed on the *Setup > Projects* screen which controls the name and settings, and a second record is displayed on the *Jobsheet* screen which controls the hours logged, dispatching, and close date.

To remove a project from all devices so that employees can no longer log time against it, *close* it on the *Jobsheet* screen.

Note: Deleting projects from the *Setup > Projects* screen does not remove them from any devices. *Close* the project from the *Jobsheet* screen to remove the project from all devices. See [Closing a project](#) for more info.

Un-dispatch from selected devices

To remove projects from selected devices (instead of removing from all devices), un-dispatch the project from the selected devices. See [Un-dispatching projects from a device](#) for more info.

Remove from all devices

To remove a project from all devices and prevent employees from logging any more time against it, *close* the project on the *Jobsheet* screen. See [Closing a project](#) for more info.

Note: If you find that projects are still showing on devices even after you've tried all above options, check that the device has an internet connection and has fully synced. If it has synced but is still showing the incorrect projects, try performing a [sync reset on the TimeDock hardware](#) or [sync reset on the mobile app](#).

See also

- [Projects](#)
- [Dispatching projects to devices](#)