



Scanning a locktag

Last updated - Jun 02, 2020 at 2:55PM

Web:	https://timedock.com
Email:	info@timedock.com
International:	(+64) 9 444 1384
Local phone:	(09) 444 1384

To scan a LockTag you can choose from one of the following options:

Using a QR Barcode reader:

Scan using a standard QR barcode reader app on your favourite smartphone. You will be pointed to a web browser upon which your very first scan will require an admin or a team leader login to verify that you have permission to scan LockTags against that account.

Using a mobile app:

Scan using our smartphone app. Open the app and click **START** then use the phone's camera to scan the QR Barcode on the printed LockTag. For more details on setting up the TimeDock app see our [TimeDock documentation](#).

Using a proximity card with your NFC smartphone:

Some modern smartphones support NFC a contactless chip reader that can scan chipped cards right from your smartphone, greatly simplifying the process. You can purchase LockTag proximity cards from the LockTags screen of the web portal by ticking the checkboxes next to the ones you wish to order and clicking **Buy cards** in the left-hand-side actions menu.